easy badges

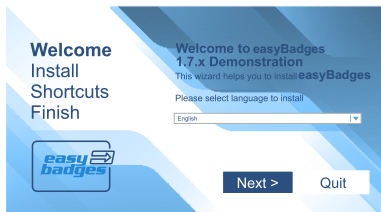# QUICK START GUIDE

easybadges.com/product/easy-badges-id-card-software

WELCOME

After download **Easy Badges**, double-click on **Easy Badges** executable file and the Installation Wizard will run, the Welcome view is displayed where you can select the language to install. To proceed with the installation click the **Next** button.
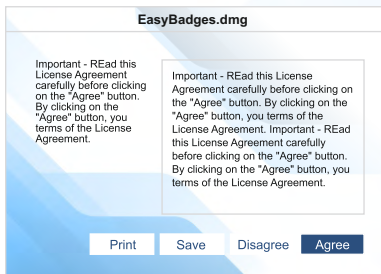
Welcome
Install
Shortcuts
Finish

Welcome to easyBadges
1.7.x Demonstration
This wizard helps you to install **easyBadges**

Please select language to install

English

Next >   Quit

Click **Finish** to install **Easy Badges**.

Welcome
Install
Shortcuts
Finish

Finish
easyBadges 1.7.x

☑ Delete the wizard file after installation

< Back   Finish   Quit

INSTALL . **MAC VERSION**

WELCOME

After download **Easy Badges**, double-click on **EasyBadges.dmg** file and the end user license agreement appears, click **Agree** in order to proceed.
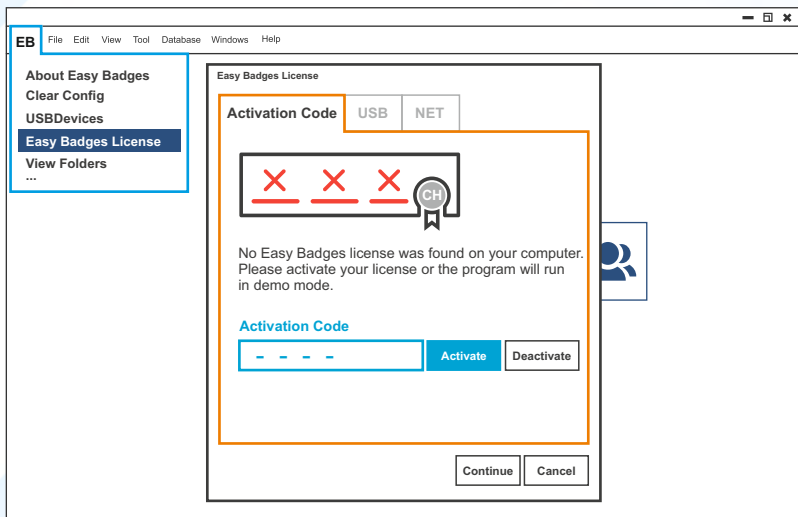
EasyBadges.dmg

Important - REad this License Agreement carefully before clicking on the "Agree" button. By clicking on the "Agree" button, you terms of the License Agreement.

Important - REad this License Agreement carefully before clicking on the "Agree" button. By clicking on the "Agree" button, you terms of the License Agreement. Important - REad this License Agreement carefully before clicking on the "Agree" button. By clicking on the "Agree" button, you terms of the License Agreement.

Print   Save   Disagree   Agree

Now drag and Drop **Easy Badges** icon into the Applications alias in order to install.

easyBadges.dmg

Applications
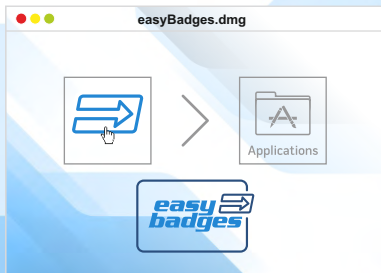
easy badges

ACTIVATE . **PROCEDURE**

1 In EB menu choose: **"Easy Badges license"**;

2 Select **"Activation Code"**;

3 Insert your activation code and **activate** your license

EB File Edit View Tool Database Windows Help

Easy Badges License

About Easy Badges
Clear Config
USBDevices
Easy Badges License
View Folders
...

Activation Code | USB | NET

No Easy Badges license was found on your computer. Please activate your license or the program will run in demo mode.

Activation Code

`- - - -` Activate Deactivate

Continue Cancel

HOW TO START
WELCOME VIEW
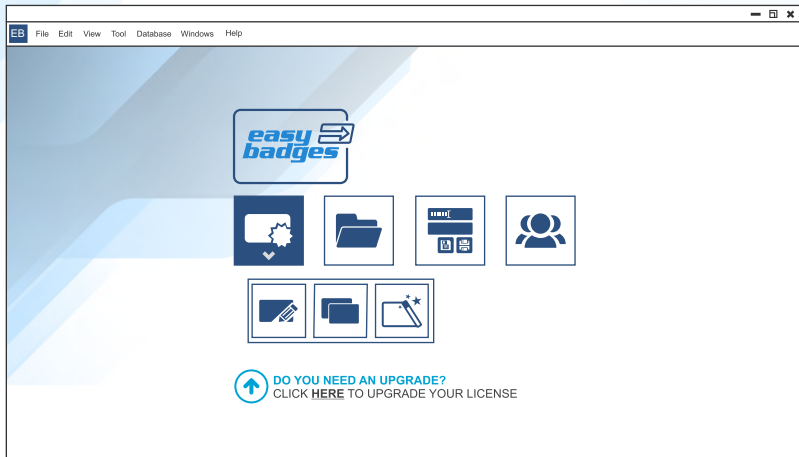
🖼️ Create a Card		📁 Open a Card
✏️ Create a New Card		💳 Prodution Mode
🗂️ Open Templates		👥 Users Login
🖼️ Create a Card Using Wizard		

HOW TO START
DESIGN VIEW
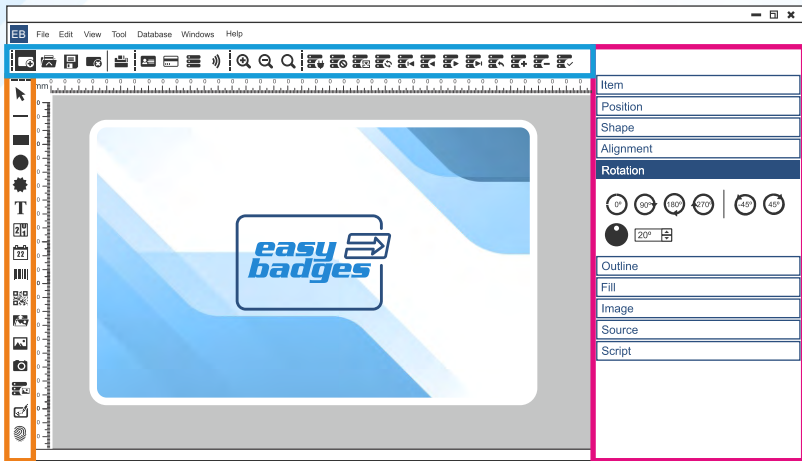
- Document options
- Layout items
- Items properties

HOW TO START
DATABASE VIEW

easy badges

Edit Database View

Employee ID	Salary	Hire Date
5	500000,00	1992/09/13 (00:00:00)

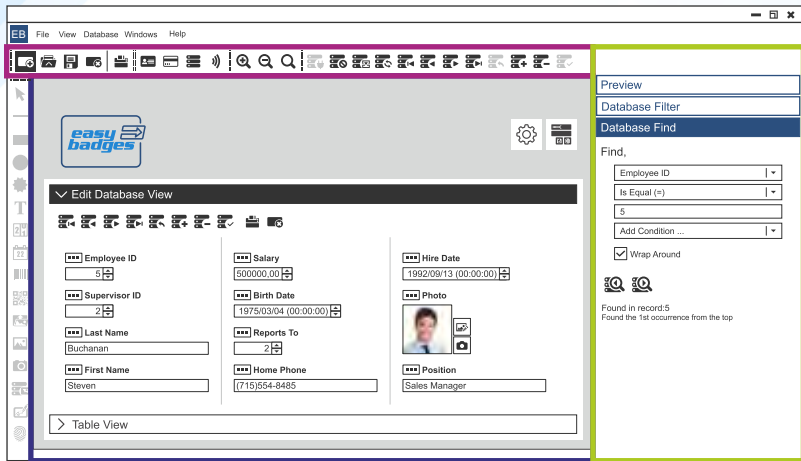| Supervisor ID	Birth Date	Photo
2	1975/03/04 (00:00:00)	

Last Name	Reports To	
Buchanan	2	

First Name	Home Phone	Position
Steven	(715)554-8485	Sales Manager

Table View

Preview
Database Filter
Database Find

Find,

Employee ID

Is Equal (=)

5

Add Condition ...

☑ Wrap Around

Found in record:5
Found the 1st occurrence from the top

- Document options
- Edit Database and Table view
- Database Search

ID CARD SOFTWARE
NEED HELP?

| EB | File | Edit | View | Tool | Database | Windows | Help |

Index
Check for Updates

easy badges

DO YOU NEED AN UPGRADE?
CLICK **HERE** TO UPGRADE YOUR LICENSE
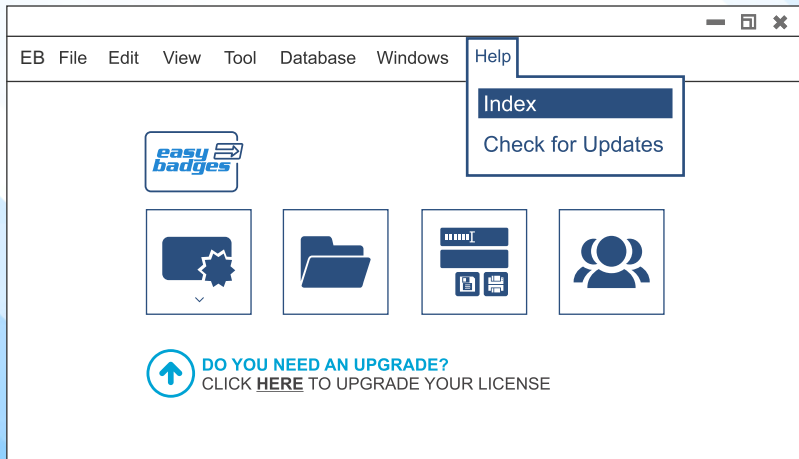
*Access embedded full manual - **HELP MENU > Index***

easy badges
easy savings. easy service.

Customer Service & Sales:
Phone: (855) 436-0527
e-mail: sales@easybadges.com
easybadges.com

easyBadges